

## **Privacy Policy**

### **Introduction**

U3A Gympie acknowledges that your privacy is important to you, and we are committed to protecting all of your personal information which we collect, hold and administer.

### **Purpose**

This information is used for the purpose of administering the affairs of U3A Gympie and communicating with members. Any other disclosure will only be with the Member's consent or as required by law.

Personal information is also collected about individuals making inquiries about U3A Gympie and its work, whether by post, telephone, or E-mail. This information is used to respond to the inquiry, and for subsequent follow-up if required. U3A Gympie will not disclose information about enquirers without their consent or as required by law. U3A Gympie does not insist on enquirers identifying themselves, respecting their right to remain anonymous, but this may limit our ability to respond and assist them.

### **Policy**

#### **Membership Details**

U3A Gympie does not and will not sell, rent, or share our membership database or membership mailing list. U3A Gympie uses the Mailchimp Data Security Platform to communicate with members, however, we have limited our access to listing our member's profiles and the sending of emails such as the monthly newsletters. Members have the option of unsubscribing from this list at any time. Information on the Mailchimp Data Security platform can be found at [mailchimp.com/about/security/](https://mailchimp.com/about/security/)

#### **Access, Correction, Update, or Deletion of Personal Information**

If you want to see what information U3A Gympie holds about you, to correct or update this information, or to be removed from our membership and/or mailing list, please contact the Secretary by mail or email via the *Contact Us* page on our website.

#### **Changes to Privacy Policy**

This policy may be updated from time to time, but any changes will not reduce the privacy protection set out above and will not affect information previously collected, unless required by law or otherwise beyond U3A Gympie's control, e.g. technological changes. Any such changes to this policy that adversely affect the privacy protection of U3A Gympie members or U3A Gympie's other contacts will be advised by email.

PRIVACY POLICY Version 1.0

*Adopted by U3A Gympie on 8 June 2021*

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